

4 DAYS TRAINING PROGRAMME ON NAAC ASSESSMENT AND ACCREDITATION

(w.e.f. 12-7-2021 to 15-7-2021)

Jointly Organized by: Kokrajhar Law College, Nowgong Law College, Dr. R.K.B. Law College and Dispur Law College of Assam

Report from the Rapporteur, Dr. P.K. Aditya, Kokrajhar Law College

This report is submitted on the highlights of the proceedings of the first two days that is on 12th and 13th July/ 2021 of the 4 days online training on NAAC organized by the above four Law Colleges.

Date: 12-7-2021 (3 p.m. to 4.30 p.m.): Day 1 (One)

Time: 3 p.m. to 3.10 p.m.

On this inaugural day of the programme Dr. Sujata Bhattacharya, Principal, Nowgong Law College in her welcome address outlined the objective of the training explaining the need of such training as a call of the hour to equip the law colleges to face the challenges for upgrading and improvement of these institutions overcoming the weaknesses. She has also mentioned such training is going to benefit the faculty and staff of the law colleges to render better performances for the benefits of the students.

Time: 3.10 p.m. to 3.25 p.m.

Speaking on the occasion as Key Note Speaker Prof. (Dr.) S. Rajkhowa, Professor of Law and Former Dean, P.G. Dept. of Law, Gauhati University, has shared an overview on the eligibility and importance of NAAC in terms of securing Grades for improvement in the status of law colleges more particularly in Assam. He spoke on several aspects of guidelines for assessment and accreditation by NAAC as per the revised manual of 2017. He mentioned about the vision and mission of NAAC for the HEIs of this country. He deliberated on the five core values of accreditation framework of NAAC, such as contribution to national development, fostering global competitiveness among students,

inculcating value system among students, promoting use of technology with emphasis on ICT and quality of excellence. He has also indicated the importance of the seven QIF (Quality Indicator Framework of NAAC for assessment viz., curricular aspect, Teaching-learning evaluation, Research, innovation and extension, Infrastructure and learning resources, Students support and progress, Governance, leadership and management, and Institutional values and best practices. He has further mentioned about the three main components of NAAC assessment process, as are: Self-Study Report (SSR), Students Satisfaction Survey (SSS) and Peer Team Report. He has also suggested for regular uploading of AQAR (Annual Quality Assurance Report) in the NAAC portal. He has stressed upon the responsibility of IQAC in the college besides essential involvement of students for internship and further involvement of corporate houses, judiciary, and technology with alumni engagement for shared responsibility of stakeholders. His valuable speech and insightful sharing of his experience provided a meaningful opportunity for the participants to gather knowledge catering to the true purpose of the training. He underlined his hope about the best outcome of such training.

Time: 3.25 p.m. to 4.15 p.m.

Prof. (Dr.) V. Sudesh, Professor of Law and Former Dean, Faculty of Law, Bangalore University delivered his outstanding speech on the topic: "NAAC for Quality and Excellence in Legal Education". In his vibrant speech, he described NAAC assessment and accreditation as an opportunity to build up strength and ranking for the institutions. Quoting Dr. Manmohan Singh, Former Prime Minister of India, he said that the legal education must cater to the challenges of new society. Speaking on the multiple roles of lawyers in today's society requires the knowledge of AI, technology like digital technology. Quality legal education must provide scope for becoming digital lawyer, conversant in reconciliation and harmonization also in the ADR part. He stressed on the methods of reflection, imitation and learning by experience besides not to repeat mistakes. He laid greater emphasis on record management and linkages with alumni for legal education to flourish. Referring to a decision of the Madras HC, he pointed the observation of this court that 85% of the law colleges in India must be closed as they do not adhere to the legal standards. He has also pointed out that the National Legal Education Plan by 2040 suggests legal education as

multidisciplinary integrated with social science subjects that require creativity, flexibility and multidisciplinary syllabus with major reforms. He has also suggested for attractive remuneration for law teachers and reduce financial gaps, development of library infrastructure for free downloading facility, digital library, sharing access to e-resources under the qualified librarian with suitable learning environment. He has further suggested for: internship & placement facility for students; involvement of experts from different fields including judges, corporate houses, legal professionals etc., ; mooted and debating activities for students; permanent legal aid clinic; virtual platform for online classes; engagement with society and social problems; data bases of various activities. He cautioned that law colleges should be like mini shops.

Time: 4.15 p.m. to 4.25 p.m.

During this Q/A session Prof. (Dr.) Sudesh has interacted and clearly responded on some relevant queries raised from the end of the Principals and participants joining this training programme to the best of their satisfaction. This Q/A session is hosted by Mrs. Dimpi Saikia, Assistant Professor, Nowgong Law College.

Time: 4.25 p.m. to 4.30 p.m.

Mrs. Angshumi Borthakur, Asstt. Professor, Nowgong Law College offered the vote of thanks with words of appreciation and gratefulness to the respected keynote speaker Prof.(Dr.) S. Rajkhowa and respected Resource Person Prof. (Dr.) V. Sudesh for their most illuminating speeches immensely benefitting all those joining the programme apart from extending heartfelt thanks to the all four law colleges, namely, Miss Preeta Brahma, Principal, Kokrajhar Law College, Dr. Sujata Bhattacharya, Principal, Nowgaong Law College, Dr. Gargi Dutta Paul, Principal, Dispur Law College and Dr. Gautomi Dutta Baruah, Principal, Dr. R.K. B. Law College for their remarkable initiatives in organizing this programme along with thankfulness to the dignitaries and faculty members for their active participation in this programme. Today's sessions ended with offering this vote of thanks.

Date: 13-7-2021 (3 p.m. to 6.00 p.m.): Day 2 (Two)

1st Technical Session hosted by: Miss Duhita Sargawary, Asstt. Professor, Kokrajhar Law College

Time: 3 p.m. to 3.40 p.m.

Resource Person: Ms. Vaijayanti Joshi, Academic and Administration, ILS Law College, Pune

In her valuable deliberation Madam Ms Joshi elaborated on the importance of NAAC Accreditation and the Role of IQAC followed by Stakeholders involved in Accreditation Procedure. She stressed upon responsibility of IQAC for maintaining records for necessary examination and verification. She has also suggested for going through the NAAC Format before uploading SSR. Besides other things, she emphasized on: exchanging information across stakeholders and institutions; formal visit to other institutions to work out strategies; maintaining good contact with all the stakeholders and most importantly not to manufacture data. This informative lecture has surely benefitted the participants to a great extent.

Time: 3.45 p.m. to 5.40 p.m.

Resource Persons: 1. Dr. Suvarna S. Nilakh, Asstt. Professor, ILS Law College, Pune

2. Dr. Tejaswani Male gaonkar, Asstt. Professor, ILS Law College, Pune

Discussed on the topics: Prerequisites for NAAC Accreditation;

Statutory Committees;

Documentation and reports;

Role of website; and

Timeline, Stages and Procedure for accreditation

In the First Part of the session, Dr. Suvarna S. Nilakh, Asstt. Professor, ILS Law College, Pune as a Resource Person with a power point presentation highlighted on the aspects of eligibility, AISE code, establishment of IQAC, regular submission of AQAR, need for functional website of the institution and regular conducting of IQAC meetings. Speaking on the stages in the accreditation process, She mentioned to follow guidelines on: HEI registration; institutional information for quality assessment; submission of SSR;

compliance to DVV (Data Validation and Verification) Process; and Student Satisfaction Survey. This follows Peer team visit by NAAC to validate the claim made by the institution in SSR in qualitative metrix and for Report that follows institutional grading, she stated adding that there is also provision for appeal. She has further cautioned among others that in the preparation of the SSR both for qualitative and quantitative metrix, statements are to be supported by sufficient records and documents in favour of the claims. In her lucid presentation she clarified the key components of the topics benefitting the participants.

Dr. Tejaswani Malegaonkar, Asstt. Professor, ILS Law College, Pune as the next Resource Person has given a brief account of the Statutory Committees and laid importance of documentation and reports. She stressed upon the formation of IQAC for enhancement of quality culture and making out strategies like local language in legal aid etc. The other committees of the HEI include: RTI committee with PIO and Appellate Authority; Internal Committee (IC) to deal with matters of sexual harassment; Anti-Ragging Committee; Students Grievance Cell; College Development Committee; Students Council; Committee for CAS and API; Committees affiliated to the University; Students Cultural/Development Committee; Board for Sports & Physical Education; Research Committee; Ethics Committee; and possibly registered Alumni Association. Dr. Malegaonkar Madam has further suggested to create website of the institution. It should reflect the pages including: Home; About us; IQAC; RTI; Students Corner; Academics; Infrastructure; Library; Alumni; Gallery; Contact us; and Any other. Among others, she has also suggested for publication of a Year Book with relevant photographs for records. Her power point presentation has been found to be immensely helping the participants to go for NAAC accreditation.

Time: 5.40 p.m. to 5.55 p.m.

During this Q/A session both the Resource Persons have extensively interacted and clearly responded on some relevant queries raised from the end of the Principals and participants joining this training programme to the best of their satisfaction, which is hosted by Miss Duhita Sargawary, Asstt. Professor, Kokrajhar Law College.

Time: 5.55 p.m. to 6.00 p.m.

Dr. P.K. Aditya, Asstt. Professor (Sr.), Kokrajhar Law College offered the vote of thanks with words of appreciation and gratefulness to the respected Resource Persons Dr. Suvarna S. Nilakh, Asstt. Professor, ILS Law College, Pune, and Dr. Tejaswani Male gaonkar, Asstt. Professor, ILS Law College, Pune for their most illuminating speeches immensely benefitting all those joining the programme apart from extending heartfelt thanks to the all four law colleges, namely, Miss Preeta Brahma, Principal, Kokrajhar Law College, Dr. Sujata Bhattacharya, Principal, Nowgaong Law College, Dr. Gargi Dutta Paul, Principal, Dispur Law College and Dr. Gautomi Dutta Baruah, Principal, Dr. R.K.B. Law College for their remarkable initiatives in organizing this programme along with thankfulness to the dignitaries and faculty members for their active participation in this programme. Today's sessions ended with offering this vote of thanks.

Date: 14-7-2021 (3 p.m. to 6.00 p.m.): Day 3 (Three):

Report from the Rapporteur, Suresh Basumatary, Kokrajhar Law College

2nd Technical Session hosted by: Dr. Swapna Manindranath Deka, Asstt. Professor, Nowgong Law College

Resource Persons:

1. Dr. Suvarna S. Nilakh, Asstt. Professor, ILS Law College, Pune
2. Dr. Tejaswani Male gaonkar, Asstt. Professor, ILS Law College, Pune

Discussed on the topics: Prerequisites for NAAC Accreditation;

Criterion 1 : Curricular Aspects

Key Indicators of Criteria 1 :

- 1.1 Curriculum Planning
- 1.2 Academic Flexibility
- 1.3 Curriculum Enrichment
- 1.4 Feedback System

Criteria 2 : Teaching Learning and Evaluation

Key Indicators of Criteria 2 :

2.1 Student Enrolment and Profile

2.2 Catering to Student Diversity

2.3 Teaching –Learning Process

2.4 Teacher Profile and Quality

2.5 Evaluation Process and Reforms

2.6 Student Performance and Learning Outcomes

Criteria 3: Research, Innovations and Extention

Key Indicators of Criteria 3:

3.1 Resource Mobilization for Research

3.2 Innovation Ecosystem

3.3 Research Publications and Awards

3.4 Consultancy

Criteria 4: Infrastructure and Learning Resources

Key Indicators of Criteria 4:

4.1 Physical Facilities

4.2 Library as a Learning Resource

4.3 IT Infrastructure

4.4 Maintenance of Campus Infrastructure

In the First Part of the session, Dr. Suvarna S. Nilakh, Asstt. Professor, ILS Law College, Pune as a Resource Person with a power point presentation highlighted and explain on the topic Criteria 1- Curricular Aspects; Criteria 2- Teaching Learning and

Evaluation; and Criteria 3 – Research, Innovation and Extension. **In Criteria- 1** she explained that Curricular Aspects are the mainstay of any educational institution. However, the responsibilities of various HEIs in this regard vary depending on their administrative standing. That is an Affiliated College is essentially a teaching unit which depends on a larger body namely university for legitimizing its academic and administrative processes. Its engagement with curricular aspects is mainly in their implementation while its participation in curriculum development, procedural detailing, assessment procedures as well as certification is peripheral and these are givens. **In Criteria – 2** she explained that teaching learning and evaluation pertains to the efforts of an institution to serve students of different backgrounds and abilities, through effective teaching –learning experiences. It also probes into the adequacy, competence as well as the continuous professional development of the faculty who handle the programmes of study. **In Criteria -3** she explained that Research, Innovations and Extension seeks information on the policies, practices and outcomes of the institution, with reference to research, innovations and extension. It deals with the facilities provided and efforts made by the institution to promote a ‘research culture’.

In the 2nd part of the Session, Dr. Tejaswani Malegaonkar, Asst. Professor, ILS Law College, Pune as the next Resource Person has given a brief account on importance of **Criteria 4-** Infrastructure and Learning Resources. She explained that the adequacy and optimal use of the facilities available in an institution are essential to maintain the quality of academic and other programmes on the campus. It also requires information on how every constituent of the institution-students, teachers and staff-benefit from these facilities. Expansion of facilities to meet future development is included among other concerns.

After the complete deliberation of lecture there was a Q/A session both the Resource Persons have extensively interacted and clearly responded on some relevant queries raised from the end of the Principals and participants joining this training programme to the best of their satisfaction, which is hosted by Dr. Swapna Manindranath Deka, Asstt. Professor, Nowgong Law College.

Miss Jyotshna Saloi, Asst. Professor of Dispur Law College offered the vote of thanks with words of appreciation and gratefulness to the respected Resource Persons Dr. Suvarna S. Nilakh, Asstt. Professor, ILS Law College, Pune, and Dr. Tejaswani Maleaonkar, Asstt. Professor, ILS Law College, Pune for their most illuminating speeches immensely benefitting all those joining the programme apart from extending heartfelt thanks to the all four law colleges, namely, Miss Preeta Brahma, Principal, Kokrajhar Law College, Dr. Sujata Bhattacharya, Principal, Nowgaong Law College, Dr. Gargi Dutta Paul, Principal, Dispur Law College and Dr. Gautomi Dutta Baruah, Principal, Dr. R.K.B. Law College for their remarkable initiatives in organizing this programme along with thankfulness to the dignitaries and faculty members for their active participation in this programme. Today's sessions ended with offering this vote of thanks.

Date: 15-7-2021 (3 p.m. to 6.00 p.m.): Day 4 (Four):

3rd Technical Session hosted by: Mr. Prasenjit Borkakoti, Asstt. Professor, Dr. R.K.B. Law College

Resource Persons:

1. Dr. Tejaswani Male gaonkar, Asstt. Professor, ILS Law College, Pune
2. Dr. Suvarna S. Nilakh, Asstt. Professor, ILS Law College, Pune

Discussed on the topics: Prerequisites for NAAC Accreditation;

Criterion 5: Student Support and Progression

Key Indicators of Criteria 5:

- 5.1 Student Support
- 5.2 Student Progression
- 5.3 Student Participation and Activities
- 5.4 Alumni Engagement

Criteria 6 : Governance, Leadership and Management

Key Indicators of Criteria 6 :

6.1 Institutional Vision and Leadership

6.2 Strategy Development and Deployment

6.3 Faculty Empowerment Strategies

6.4 Financial Management and Resource Mobilization

6.5 Internal Quality Assurance System (IQAS)

Criteria 7: Institutional Values and Best Practices

Key Indicators of Criteria 7:

7.1 Institutional Values and Social Responsibilities

7.2 Best Practices

7.3 Institutional Distinctiveness

In the 1st part of the Session, Dr. Tejaswani Malegaonkar, Asstt. Professor, ILS Law College, Pune as a Resource Person has given a brief account on importance of **Criteria 5** – Student Support and Progression, and **Criteria 6** – Governance, Leadership and Management. **In Criteria 5** she explained that this Criteria 5 are the efforts of an institution to provide necessary assistance to students, to enable them to acquire meaningful experiences for learning at the campus and to facilitate their holistic development and progression. It also look into the student performance and alumni profiles and the progression of students to higher education and gainful employment. **In Criteria 6** she highlights that effective functioning of an institution can be gauged by the policies and practices it has evolved in the matter of planning human resources, recruitment, training, performance appraisal, financial management and the overall role of leadership.

In the 2nd Part of the session, Dr. Suvarna S. Nilakh, Asstt. Professor, ILS Law College, Pune as the next Resource Person with a power point presentation highlighted and explain on the topic Criteria 7- Institutional Values and Best Practices. She explained highlights that every institution has a mandate to be responsive to at least a few pressing issues such as gender equity, environmental consciousness and sustainability, inclusiveness and professional ethics, but the way it addresses these and evolves practices will always be unique. She further explains that over a period of time, due to such unique ways of functioning each institution develops distinct characteristic which becomes its recognizable attribute.

After the complete deliberation of lecture there was Q/A session both the Resource Persons have extensively interacted and clearly responded on some relevant queries raised from the end of the Principals and participants joining this training programme to the best of their satisfaction, which is is hosted by Mr. Prasenjit Borkakoti, Asstt. Professor, Dr. R.K.B. Law College

Miss Shilpi Gupta, Asstt. Professor of R.K.B Law College offered the vote of thanks with words of appreciation and gratefulness to the respected Resource Persons Dr. Suvarna S. Nilakh, Asstt. Professor, ILS Law College, Pune, and Dr. Tejaswani Male gaonkar, Asstt. Professor, ILS Law College, Pune for their most illuminating speeches immensely benefitting all those joining the programme apart from extending heartfelt thanks to the all four law colleges, namely, Miss Preeta Brahma, Principal, Kokrajhar Law College, Dr. Sujata Bhattacharya, Principal, Nowgaong Law College, Dr. Gargi Dutta Paul, Principal, Dispur Law College and Dr. Gautomi Dutta Baruah, Principal, Dr. R.K.B. Law College for their remarkable initiatives in organizing this programme along with thankfulness to the dignitaries and faculty members for their active participation in this programme. Today's sessions ended with offering this vote of thanks by Mrs. Shilpi Gupta, IQAC Co – ordinator, Dr. R.K.B Law College.